



# EIGHT MILE BOULEVARD ASSOCIATION

P.O. Box 20939, Ferndale, MI, 48220  
[t] 248.398.3388 www.eightmile.org

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## Façade Improvement Program: Application

### APPLICATION

The 8MBA Façade Improvement Program (FIP) was developed to help Eight Mile property owners improve the appearance of their properties on the Eight Mile corridor. All commercial and industrial properties physically located on Eight Mile Road between I-275 and I-94 are eligible to apply. Applicants can receive dollar-for-dollar matching funds for 50% of the cost of improvements, up to a maximum award of \$10,000\*. Please provide the basic applicant information requested below to begin the application process.

<b>APPLICANT INFORMATION</b>	Applicant Name:	Business Name:
	Mailing Address:	
	8 Mile Property Address:	
	Applicant Phone:	Applicant Email:
	Federal Tax ID / Social Security Number:	
	Is the building currently occupied?      ( ) YES      ( ) NO	
	Does the Applicant own the property?      ( ) YES      ( ) NO	
	If not, please provide owner's name:	
	Owner Phone:	Owner Email:
	Owner Address:	

<b>PROPOSED IMPROVEMENTS</b>	Please note: Only the following eligible activities can receive FIP Grant matching funds:	
	<ul style="list-style-type: none"> <li>• Entrances, doors, windows, signage, awnings or architectural details (install/repair/replace)</li> <li>• Architectural features (accentuate with lighting, painting, restoration or replacement)</li> <li>• Masonry/stone/tile work for façade or screen/knee walls that separate parking areas from a public right-of-way (install/clean/repair)</li> <li>• <u>Decorative</u> security fencing (repair/replace)</li> <li>• Establish barrier-free access</li> </ul>	
	<i>Please describe proposed improvements in as much detail as possible. Attach additional pages if needed.</i>	
	Is this building a historic property?      ( ) YES      ( ) NO      ( ) UNCERTAIN	
	When do you intend to start your project?	
	How will you finance the project?	When will your financing be available?
What is your budget for <b>eligible activities only</b> ?		

**\*PLEASE NOTE:** Award funding is determined based upon program funding available.

Please read this application carefully before submitting. Contact the 8MBA Office with questions at 248-398-3388.

## CERTIFICATION STATEMENT

By signing below, the applicant/property owner acknowledges and agrees to the following conditions:

- I/We understand that submission of an application does not guarantee funding under the 8MBA Façade Improvement Program.
  - I/We certify that all of the information provided is true and accurate to the best of my/our knowledge, and if approved, work, as agreed upon, will be completed by May 30th of the year in which this application is submitted, unless an extension was granted by 8MBA.
  - I/We have received, and will comply with, the guidelines provided in the *8MBA Eight Mile Boulevard Design Guidelines*.
  - I/We understand that the 8MBA Façade Improvement Program funding will be used for façade improvements at: **(Property Address)**
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- I/We understand that the reimbursement grant will be provided at the completion of project construction after paid invoices have been submitted to 8MBA.
  - I/We, the building owner(s) am/are not delinquent in any taxes owed to the city or county in which the property is located.
  - I/We understand that any photographs, renderings, drawings and/or construction documents submitted or produced under the 8MBA Façade Improvement Program become the property of the Eight Mile Boulevard Association (8MBA). Additionally, I/We understand these images and/or documents may be used in any printed and/or electronic materials as authorized by 8MBA.
  - I/We understand that 8MBA reserves the right to modify the Façade Improvement Program as warranted, and that the most up-to-date program information is available at [www.eightmile.org/facade](http://www.eightmile.org/facade)
  - I/We understand that 8MBA reserves the right to request reimbursement for expenses related to architectural/design services rendered by the 8MBA-retained architect for this project if the agreed-upon scope of work is not satisfactorily completed.

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*Applicant Signature*

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*Date*

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*Applicant Name (Printed)*

If different than the applicant, the property owner must complete the following and include a notarized letter of approval:

- I/we certify that I/We own the property at **(Property Address)** \_\_\_\_\_, and
- I/We give the applicant authorization to participate in the 8MBA Façade Improvement Program.

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*Applicant Signature*

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*Date*

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*Applicant Name (Printed)*



## APPLICATION CHECKLIST

Your application must include the following items to be considered complete and eligible for funding consideration.

- Basic Application Information (Page 1)
- Signed Certification Statement (Page 2)
- Two color photos of current building exterior
- If Owner, Proof of Ownership** (e.g. copy of deed)
- If Tenant**, copy of your lease and notarized approval letter from owner
- Legal Description of property
- Proof of Ability to Finance Project Cost** (e.g. Bank or Line of Credit Statements)
- Proof that local taxes are paid in full
- Any preliminary sketches/plans detailing proposed enhancements
- Program Application Fee Payment of \$324 (includes 3-year Bronze Membership to 8MBA)
- Completed Application Checklist

## APPLICATION SUBMISSION

Submit all materials listed above by mailing them to:

**Eight Mile Boulevard Association**  
**P.O. Box 20939**  
**Ferndale, MI, 48220**

Call the 8MBA Office at 248-398-3388 with any questions.

8MBA INTERNAL