



8MBA FAÇADE IMPROVEMENT PROGRAM

APPLICATION INSTRUCTIONS

The Eight Mile Boulevard Association (8MBA) developed the Façade Improvement Program to improve the appearance of properties along the Eight Mile corridor. 8MBA encourages all commercial and industrial properties located on Eight Mile Road (between I-275 and I-94) to apply. This application will be considered for funding in April 2010.

This is an application to participate in the 8MBA Façade Improvement Program with potential to receive matching funds up to \$10,000 for each dollar of your investment in exterior building improvements. Award determination will be based upon program funding available. Please read the application carefully. Should you have any questions, please call the 8MBA office at 313.366.3388.

Please include the following items with your completed application:

- Two (2) recent color photographs of the current building façade
- If property owner, verification of ownership
- If tenant, copy of your lease and a notarized letter of approval from property owner
- Legal description of property
- Verification of ability to finance project from bank or other source
- Verification that local taxes are paid in full

Note: If an applicant wishes to make improvements to more than one property, a separate grant application must be submitted for *each* property

Return Completed Application to:



8MBA Façade Improvement Program Manager
Eight Mile Boulevard Association
1120 W. State Fair Avenue
Suite 8MBA
Detroit, MI 48203
313.366.3388
313.366.5588 fax

Applicant Information	Name:	Business Name:
	Mailing Address:	
	Property Address:	
	Phone:	Fax:
	Email:	
	Federal Tax Identification or Social Security Number:	
	Is the building currently occupied? () YES () NO	
	Are you an 8MBA member*? () YES () NO, a check is enclosed. *8MBA membership is required at the Bronze Level (\$108) or above. For membership details, please refer to the enclosed membership form or on our website at www.eightmile.org .	
Owner Information	Does the applicant own the property? () YES () NO	
	If not, please provide owner's name:	
	Owner's Address:	Owner's Phone:
(Proposed Improvements)	Façade Improvement Grant (8MBA will match up to 50%, maximum \$10,000) <i>The following activities are eligible for funding:</i>	
	<ul style="list-style-type: none"> ▪ Entrances, doors, windows, awnings or architectural details (install, repair or replace) ▪ Signage (remove, repair or replace) ▪ Architectural features (accentuate with lighting, painting, restoration or replacement) ▪ Masonry, stone or tile work for façade or screen/knee walls that separate parking areas from a public right-of-way (install, clean or repair) ▪ Decorative security fencing (repair or replace) ▪ Establish barrier-free access 	
	<i>Please describe in detail the proposed improvement(s). Attach additional pages if needed.</i>	
	Is this building a historic property? () YES () NO () UNCERTAIN	
	When do you intend to start construction on this project? _____	
What do you estimate this project to cost? _____		
How do you intend to finance your portion of the proposed project? _____		
When will the above financing be available? _____		



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STATEMENT OF UNDERSTANDING

By signing below, the applicant/property owner acknowledges and agrees to the following:

1. I/We understand that submission of an application does not guarantee funding under the 8MBA Façade Improvement Program.
2. I/We certify that all the information provided is true and accurate to the best of my/our knowledge, and if approved, work as agreed upon, will be completed by November 15, 2010.
3. I/We will comply with the guidelines provided in the *8MBA Façade Design Guidelines* document.
4. I/We understand that the 8MBA Façade Improvement Program funding will be used for façade improvements at:
Property Address: _____
5. I/We understand that the reimbursement grant will be provided at the completion of the project construction after paid invoices have been submitted to 8MBA.
6. I/We, the building owner(s) am/are not delinquent in any taxes owed to the City.
7. I/We understand that any photographs submitted or produced under the 8MBA Façade Improvement Program become the property of the Eight Mile Boulevard Association (8MBA). Additionally, I understand these images may be used in any printed and/or electronic materials as authorized by the Eight Mile Boulevard Association.

Signature of Applicant(s)

Date

If the applicant does not own the property, the owner must complete the following and include a notarized letter of approval:

*I/we certify that I/We own the property at (Property Address) _____,
and I/We give the applicant authorization to participate in the 8MBA Façade Improvement Program.*

Signature of Owner

Date

Due to the nature of this program and the limited funding, the 8MBA may find it necessary to modify the program from time to time. Please check our website (www.eightmile.org) frequently for the most up to date information pertaining to the 8MBA Façade Improvement Program.

This program was made possible by

communityfoundation
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